



## Realtor Sign Order Form

Non-Elbow Valley signs are **NOT** permitted on private or common property in Elbow Valley. After a sign order has been placed, and accepted, a Realtor may install a portable, or tent, sign for up to seven (7) days.

Location where sign is to be installed:

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Homeowner Name:

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Realtor Name, Realtor Brokerage/company Name, Address,  
Phone number & e-mail:

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Sign is being rented by: ☐ Resident ☐ Realtor

**Fees:**  
**Sign Rental Fee:** \$250 plus GST per rental.  
**Refundable Deposit:** \$500, one time per rental, refunded if sign is returned in original condition.  
**Timing of payment:** **Fees are due in advance of sign placement.**  
**Cheque, Bank/money order or EXACT Cash ONLY; Cheques payable to EVRC.**

### Rental Conditions:

- Signs, including the insert with any Realtor name, shall remain the property of Elbow Valley Residents Club (EVRC).
- Renter is responsible for all damage to signs, irrespective of how caused, other than through the express negligence of employees and/or approved contractors of the EVRC.
- The Renter shall advise EVRC when the Residence is sold and all signs are to be removed within 7 days of the sale of the home.
- Temporary signs will only be allowed for a maximum of seven (7) days, **after a sign order has been placed and accepted**, at the beginning of the listing and, if left longer, will be removed by EVRC staff.
- If any payment is dishonored by the Renter's bank, EVRC has the right to forthwith reclaim all signs rented by that Renter, without further notice.
- The Realtor or the Homeowner shall not modify, install or remove the signs under any circumstances. Only the agents of the EVRC shall perform those duties.
- Sold stickers shall be of approved form only so as to not damage the sign.

Completed form should be faxed to 403-246-8734, emailed to [admin@elbowvalley.org](mailto:admin@elbowvalley.org), or delivered to the Elbow Valley Residents Club at: 100 Misty Morning Drive, Calgary, AB, T3Z 2Z7, Phone 403-240-4386.

I agree to the above terms and conditions: Date: \_\_\_\_\_

\_\_\_\_\_  
Realtor

\_\_\_\_\_  
Resident

### Example of Approved Signage



EVRC®