



Board Meeting Summary

May 19, 2020

On the evening of May 19, the EVRC Board and managers met by ZOOM videoconference.

Highlights of the meeting included:

- The transition of financial and accounting tasks from Parterre to Elbow Valley's new bookkeeping and payroll systems is proceeding.
- Autumn El Dewary (Administration Manager) and Derek Kozina (Operations Manager) outlined how they are settling into their roles, with steep learning curves for waste management and COVID19 issues at the forefront.
- The Major Contracts Committee has developed RFPs for waste management and landscaping contracts. Derek Kozina is becoming familiar with these services and will play a key role in their implementation.
- The Transportation Committee reported that they had been in contact with Alberta Transportation, requesting that the fence along Highway 8 be reinstalled to deter waste dumping along the right of way, as well as block traffic shortcutting directly onto the highway. They will be following up with the County on how the results of the speed survey will be addressed.
- The Website Committee reported that the new EVRC website is close to completion and should be rolled out within a month. An on-line payment system will be included in the second phase of the rollout.
- The Community Enhancement Committee provided an update of the projects that have been considered, with an update of entrance signs and planting being the first project. The committee welcomes input from community members about projects that would benefit our community. Contact Autumn (administrationmanager@elbowvalley.org) with your ideas.
- The Events Committee has been pursuing events to engage the community while social distancing. The launch of the virtual book club met with enthusiastic response initially, but in the end, no one participated. Ideas for events that would benefit our community during social distancing and afterwards, are encouraged to contact Autumn (administrationmanager@elbowvalley.org).
- The External Affairs Committee has been dealing with a number of issues. The key ones are EVRC's application for a service building which is going before the County council on May 26, and AVI's Master Site Development Proposal for a Commercial Service Area. AVI's proposal would see Reflection Pond filled in and storage garages and bays built on the site. The developer is hosting a virtual public consultation and no date has yet been set for the County's review. EVRC residents are encouraged to provide comments to AVI as well as directly to the County.
- The Property Management Task team has accomplished its task of transitioning EVRC's management from Parterre Property Services to EVRC's own staff (Autumn and Derek) and contractors. The PMTT was disbanded with many thanks for their efficient and effective work.

- Realtors will be happy to learn that the deposit requirement to rent EVRC's For Sale signs will be reviewed, and consideration given to increasing the rental fee to cover costs of sign maintenance and replacement.
- It was noted that a number of households are extending mowing and landscaping beyond the allowable footprint. EVRC will begin to identify problem areas and remind householders of the importance of protecting the natural landscape.

The Committees are where the bulk of the work of the Directors is focused. Current Committee Membership is:

President is *ex-officio* member of all committees.

Derek Kozina (Operations Manager) and Autumn El Dewary (Administration Manager) are resources for all committees.

- **Officers.** Terry Brooker (President), Brent Piercy (Vice President), Secretary (Bette Beswick), Treasurer (Laura Selanders), Wayne Jessee (Past President)
- **Communications.** Victoria Bennett (Chair), Bette Beswick
- **Community Enhancement.** Laura Selanders (Chair), Victoria Bennett, Michel Sabourin, Rhonda Simner, Sharon Squires
- **Events Committee:** Rhonda Simner (Chair), Victoria Bennett, Sharon Squires,
- **Human Resources Committee:** President, Vice President, Secretary, Treasurer
- **External Affairs (County) Committee:** Wayne Jessee (Chair), Bette Beswick, Terry Brooker, Brent Piercy, Stephanie Traynor, Margaret Bahcheli, Mac Logan, Ben Van Sant (not a Board member)
- **Finance Committee:** Bette Beswick (Chair), Terry Brooker, Laura Selanders
 - **Audit Committee** (subset of Finance Committee). Bette Beswick (Chair), Terry Brooker
- **Governance Committee:** Margaret Bahcheli, Karen Terrien, Stephanie Traynor, Rhonda Simner, (Chair to be determined)
- **Major Contracts.** Terry Brooker (Chair), Stephanie Traynor, Karen Terrien, Harry van Zeist, Margaret Bahcheli
- ~~**Property Management Task Team.** Harry van Zeist (Chair), Margaret Bahcheli, Victoria Bennett, Michel Sabourin, Karen Terrien, Stephanie Traynor (disbanded at this meeting)~~
- **Transportation Corridor Committee.** Mac Logan (Chair), Bette Beswick, Brent Piercy and Mitch Shier (not a Board member).
- **Website Committee.** Sharon Squires (Chair), Victoria Bennett, Brent Piercy, and Michel Sabourin.